



Cleaning Professional

____/____/____
Date

I was here for Hours

* Your invoice will reflect the number of hours submitted.

Client Name

.....
of bedrooms # of bathrooms # of common space rooms

Bathrooms

- Showers / bathtubs rinsed and cleaned
- Toilets cleaned
- Countertops wiped
- Sinks, faucets, and fixtures cleaned
- Cabinet fronts and sides cleaned
- Mirrors cleaned
- Towels neatly hung and/or folded
- Floors mopped and/or vacuumed
- Baseboards dusted
- Reachable vents dusted
- Trash emptied
- Shower walls scrubbed and cleaned
- Shower doors scrubbed and cleaned

Common Areas

- Furniture dusted:
Tables, Desks, Night Stands, Picture Frames, Shelves, and Items on Shelves
- Floors mopped and/or vacuumed
- Reachable vents dusted
- Trash emptied
- Picture frames dusted and glass cleaned
- Lamps & lighting dusted
- Window sills dusted
- TV / accessories dusted and cleaned

Turn-down Departure

- All tables, shelves and desks neatly organized
- Trash & recycling taken out
- Lights turned off
- Doors closed
- Garages & Doors closed and locked

Kitchen

- Sinks and faucets cleaned
- Dishes washed
- Microwave exterior & interior cleaned
- Countertops and backsplash wiped
- stovetops cleaned
- Cabinet fronts and sides cleaned
- Floors mopped and/or vacuumed
- Furniture dusted:
Tables, Desks, Night Stands, Picture Frames, Shelves, and Items on Shelves
- Baseboards dusted
- Reachable vents dusted
- Trash cans cleaned and emptied

Bedrooms

- Beds made
- Clothes folded
- Floors mopped and/or vacuumed
- Furniture dusted:
Tables, Desks, Night Stands, Picture Frames, Shelves, and Items on Shelves
- Baseboards dusted
- Reachable vents dusted
- Trash emptied
- Picture Frames

Extras Requested

- Inside Fridge
- Inside Oven
- Inside Cabinets
- Interior Walls
- Interior Windows
- Laundry Wash & Dry

Services we do not offer: Lifting items over 25lbs, dusting and vacuuming of surfaces outside of normal reach, cleaning outside of windows, cleaning pet messes and heavily soiled areas, cleaning of mold and biohazardous material, steam and carpet cleaning, deep stain removal, landscaping and yard-work, garages and patios (aside from basic sweeping), extermination (insects, etc)

Notes from me:

*To schedule again,
please go to...*

homejoy.com

*Everyone Deserves
a Happy Home*